



Community Care Durham

SUPPORTING PEOPLE, STRENGTHENING COMMUNITY

Mission: With coordinated networks of volunteers and staff, enrich the well-being and quality of life for people wherever they call home.

Volunteer Position: Campaign Support

Location: Remote, with potential occasional requirement to come into Whitby Hub

Time Commitment: 2-5 hours/ week, flexible

Position Overview: The Fund Development (FD) Team at CCD is seeking a dedicated and detail-oriented individual to join them as a Campaign Support Volunteer. This flexible role will focus on reaching out to potential donors, sponsors, and partners via email and phone to support fundraising campaigns. If you are a proactive and people-oriented individual with excellent communication skills, this would be a great opportunity.

Key Responsibilities:

1. Outreach to Potential Donors, Sponsors, and Partners:

- Initiate and maintain communication with potential donors, sponsors, and partners through email and phone outreach
- Effectively convey the organization's mission, values, and fundraising goals
- Provide information about campaigns and encourage support

2. Communication and Reporting:

- Provide regular updates on outreach activities and progress to the FD Team
- Report any feedback, concerns, or opportunities for improvement in campaign strategies

We are an **Equal Opportunity Employer** committed to providing an inclusive workplace that embraces diversity, values differences and supports the full participation of all employees and volunteers. We recognize the importance of ensuring that all volunteers are treated with equal respect and dignity, and are protected from discrimination and harassment. In accordance with the **Accessibility for Ontarians with Disabilities Act, 2005** and the **Ontario Human Rights Code** we provide accommodations to applicants with disabilities throughout our on-boarding process. If you require this information in an alternate format; require communication supports; an accommodation in applying for a posting and/or if you are selected for an interview, please inform our Volunteer Coordination Team.



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Qualifications:

- Outgoing and confident personality with excellent interpersonal skills
- Strong communication skills, both written and verbal
- Previous experience in sales, customer service, or fundraising is a plus
- Comfortable making cold calls and initiating contact with potential donors
- Basic computer skills and familiarity with email and phone communication

Benefits:

- Gain hands-on experience in fundraising and campaign coordination
- Develop and enhance communication and outreach skills
- Contribute to the success of impactful campaigns and initiatives
- Join a team passionate about making a positive impact in the community

Apply [now](#) or click [here](#) to see other opportunities.

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