

MINUTES
Annual General Meeting
June 28, 2022
6:30 p.m. – 8:30 p.m.
Zoom

ATTENDANCE		
PRESENT	REGRETS	BY INVITATION
David Sudbury, President Lisa McCoy, Vice President Jennifer Cree, Secretary Keith Tournay, Director Matthew Snyder, Director Helen Brenner, Director Lorrie Hagen, Director Katelyn Ostroplec, Director	May Lewars (LOA), Director Alina Popa, Director Marsha Ely, Director	

1. LAND ACKNOWLEDGEMENT

David Sudbury, President, started the meeting by welcoming everyone and requested the host to acknowledge the Lands and people of the Mississaugas of Scugog Island First Nation.

2. WELCOME

David Sudbury, President, welcomed clients and their care partners, volunteers, members of the Board, staff, friends and a number of dignitaries to the 45th Annual General Meeting.

After reviewing the housekeeping items and how to vote, a video of the National Anthem was played.

3. GREETINGS FROM ELECTED OFFICIALS

A pre-recorded greeting by elected officials was played.

4. CALL TO ORDER

The President called the meeting to order at 6:32 p.m. declaring it properly constituted, and noted that registered clients, registered volunteers and Board of Directors of Community Care Durham are eligible to make a motion, second a motion and to vote.



SUPPORTING PEOPLE. STRENGTHENING COMMUNITY

5. APPROVAL OF 2021 ANNUAL GENERAL MEETING MINUTES

The previous AGM minutes were posted online and all attendees were directed to the website to find a copy prior to the meeting. Since we did not receive any questions or concerns regarding the minutes, the following motion was made:

MOTION: Moved: Keith Tournay
Seconded: Lisa McCoy

“that the minutes of the Annual General Meeting of June 28, 2021 be adopted as circulated.” **CARRIED.**

6. PRESIDENT & CEO'S REPORT

Mr. Sudbury invited James Meloche, CEO of Community Care Durham to share a few words on the highlights of the report.

James reviewed highlights of the past year and how the efforts have moved us forward in our four strategic priorities. He shared accomplishments in increasing client capacity across service programs and redesigning our model of care coordination and moving forward with Quality and Improvement Plans. He noted CCD's continued commitment to maintaining safe environments for clients, staff and volunteers as we continue to navigate the global pandemic. He concluded with sharing how CCD continues to lead and collaborate with community partners and advancing our modernization agenda. James shared how proud he was of the team, our accomplishments and dedication to our mission.

There being no questions, Mr. Sudbury invited the motion.

MOTION: Moved: Lorrie Hagen
Seconded: Helen Brenner

"that the President and CEO's Report for 2021/2022 be approved." **CARRIED.**

7. FINANCIAL REPORT

Audited Financial Statements

The President noted that the Board of Directors as a whole accepts responsibility for the financial statements of the organization. Everyone was directed to the website for a copy of the detailed statements, including the Auditor's Report prior to the meeting.

MOTION: Moved: Lisa McCoy
Seconded: Matt Snyder

“that the Audited Financial Statements for the fiscal year ended March 31, 2022 be approved.”
CARRIED.



David thanked Dale Tinkham and his firm Tinkham LLP for all of their hard work on CCD's behalf.

8. PROPOSED BY LAW CHANGES

The Board of Directors for Community Care Durham is committed to executing its strategic plan to further its mission and vision. Given the growing demands on governance, including the need to regenerate the Board and its committees, a review of the roles, responsibilities, and terms of office for Board Directors was completed. Furthermore, two new committees were formally introduced to further the governance agenda.

The assembly was referred to the details of the changes that were posted on the website prior to the meeting.

MOTION: Moved: Katelyn Ostropolec
Seconded: Jennifer Cree

"that the changes to the By Law No. 1 be approved as presented." **CARRIED.**

9. RATIFICATION & ELECTION OF DIRECTORS

Ms. Katelyn Ostropec, Chair of the Recruitment and Development Committee, presented the slate of candidates for election to the Board of Directors, to hold office for the 2022/23 term:

David Sudbury
Lisa McCoy
Jennifer Cree
Helen Brenner
Lorrie Hagen
Jean-Claude Legault
Fayrial Leung
May Lewars
Margaret Osborne
Alina Popa
Malvina Ram
Matt Snyder
Katelyn Ostropolec

MOTION: Moved: Helen Brenner
Seconded: Lorrie Hagen

“that the slate of candidates presented above as Directors to hold office until the next Annual General Meeting be approved.” **CARRIED.**

Retiring Directors

Retiring Directors, Keith Tournay, Marsha Ely, Charlotte Empringham were recognized by President, David Sudbury for their invaluable contributions to the Board at Community Care Durham during their service.

10. ADJOURNMENT

MOTION: Moved: Jennifer Cree
Seconded: Keith Sudbury

“that the meeting be adjourned.” **CARRIED.**

11. PRESENTATION OF AWARDS

Lifetime Membership Awards

The Lifetime Membership Award is in recognition of one’s contributions over the whole of their volunteer career with CCD.

Pickering-Ajax Community Hub Lifetime Membership Award

Lorrie Houston, Community Hub Manager, presented the award to Jacqueline Benoit in recognition of her exemplary volunteer service to the Pickering-Ajax Hub.

Whitby-Oshawa Community Hub Lifetime Membership Award

Service Coordinator, Diane Karner, presented the award to Robert Dingman in recognition of his exemplary volunteer service to the Whitby-Oshawa Hub.

North Durham Community Hub – Scugog, Lifetime Membership Award

Service Coordinator, Jillian Howsam, presented the award to Ab Fulford in recognition of his exemplary volunteer service to the Scugog Hub.

North Durham Community Hub – Uxbridge, Lifetime Membership Award

Service Coordinator, Lee Bolingbroke, presented the award to Catherine Ewing in recognition of her exemplary volunteer service to the Uxbridge Hub.

Board of Directors, Lifetime Membership Award

Katelyn Ostropolec, Board Director, presented the award to Marsha Ely and thanked her for her many years of service with the Board. Board Director, Jennifer Cree, accepted the award on Marsha's behalf and shared her remarks.

Board of Directors, Lifetime Membership Award

Katelyn Ostropolec, Board Director, presented the award to Charlotte Empringham and thanked her for her many years of service with the Board. Katelyn accepted the award on Charlotte's behalf and shared her remarks with everyone.

Lynn Morrall Award

The Lynn Morrall Award honours a volunteer who has shown outstanding commitment to the COPE Mental Health Program. Laura Andricciola, COPE Program Manager presented the award to Kathleen Smyth in recognition of her outstanding commitment to the COPE Mental Health Program.

Brent Farr Award

This award was established to pay tribute to Brent Farr's contribution to our community and its more vulnerable citizens. Community Care Durham's Board of Directors has approved this award to be available on an annual basis to a deserving student, based on merit with a focus on Community Service.

Brent Farr presented the bursary to Alyssa Best in recognition of her dedication to building the future through the education of youth as she continues her studies at Trent University.

Gail Rickard Memorial Award

The Gail Rickard Memorial Award honours Gail Rickard who began her journey with CCD in 1977, serving in many executive positions and for two terms on the Board of Directors including the position of Board President. While Gail excelled in her leadership roles at CCD, she easily transferred that passion and energy to front-line volunteering. This award will annually recognize an outstanding community champion for their work with Community Care Durham and their charitable work and positive influence within the local and greater community. Recipients of this award exemplify Community Care Durham's broad social purpose of Supporting People / Strengthening Community.

Don Rickard, husband of Gail Rickard, presented the award to Janet Brittain and congratulated her for being the inaugural recipient of this award and thanked her for her service.

Corporate Leadership Award

The annual Corporate Leadership Award was established to reward an exemplary local business that has provided to Community Care Durham either a financial contribution, or a donation of time by its employees either inside or outside of working hours (or a combination of both) or has otherwise distinguished itself in support of Community Care Durham's mission, vision and/or strategic priorities.

Melissa Rudan, Lead, Capital Development, presented the award to Whitby Oshawa Honda for their outstanding contribution to Community Care Durham and many other like-minded not-for-profit organizations across Durham Region.

John Biglow, Dealer Partner and the Community Outreach Team, accepted this award on behalf of Whitby Oshawa Honda and thanked CCD.

Community Service Recognition Award

The annual Community Service Recognition Award was established to recognize an exemplary not-for-profit organization that has provided to Community Care Durham either a financial contribution, and/or a donation of time by its members or has otherwise distinguished itself in support of Community Care Durham's mission, vision and/or strategic priorities.

James Meloche presented this award to the Durham Region Health Department. During the past year the health department worked diligently keeping residents and organizations abreast of the fluctuating waves of COVID-19. They educated CCD, and provided vaccination clinics across Durham Region, encouraging residents to get their first, second, and third doses of the vaccine. They also supported CCD by assisting them in hosting their own pop-up vaccination clinic. COVID-19 presented significant challenges and they met every challenge head on and continue to do so even now.

Dr. Robert Kyle, Commissioner & Medical Officer of Health, accepted the award on behalf of the Durham Region Health Department and thanked CCD for this award.

12. GUEST SPEAKER: CYNTHIA DAVIS

James Meloche introduced the keynote speaker, Cynthia Davis, President and CEO of Lakeridge Health. Cynthia shared a presentation and spoke on the topic of Ontario Health Teams and Managing Population Health.

13. CLOSING REMARKS

The President thanked everyone for attending CCD's 45th Annual General Meeting and on behalf of the Board of Directors expressed appreciation for all the support provided to CCD.