

MINUTES
Annual General Meeting
June 28, 2021
6:30 p.m. – 8:30 p.m.
Zoom

ATTENDANCE		
PRESENT	REGRETS	BY INVITATION
Wendy Marks, President David Sansom, Vice President Charlotte Empringham, Secretary Keith Tournay, Director Matthew Snyder, Director Helen Brenner, Director Marsha Ely, Director May Lewars, Director Lisa McCoy, Director Lorrie Hagen, Director Katelyn Ostropolec, Director Neghesti Gebru, Director David Sudbury, Director Alina Popa, Director		

1. LAND ACKNOWLEDGEMENT

Wendy Marks, President, started the meeting by acknowledging the Lands and people of the Mississaugas of Scugog Island First Nation.

2. WELCOME

Wendy Marks, President, welcomed founding members, volunteers, members of the Board, staff, friends and a number of dignitaries to the 44th Annual General Meeting.

After reviewing the housekeeping items and how to vote, a video of the National Anthem was played.

3. GREETINGS FROM ELECTED OFFICIALS

A pre-recorded greeting by elected officials was played.

4. CALL TO ORDER

The President called the meeting to order at 6:40 p.m. declaring it properly constituted, and noted that registered clients, registered volunteers and Board of Directors of Community Care Durham are eligible to make a motion, second a motion and to vote.

5. APPROVAL OF 2020 ANNUAL GENERAL MEETING MINUTES

The previous AGM minutes were posted online and all attendees were directed to the website to find a copy prior to the meeting. Since we did not receive any questions or concerns regarding the minutes, the following motion was made:

MOTION: Moved: Keith Tournay
 Seconded: Marsha Ely

“that the minutes of the Annual General Meeting of June 16, 2020 be adopted as circulated.” **CARRIED.**

6. PRESIDENT & CEO’S REPORT

James Meloche, CEO of Community Care Durham discussed the fundamental improvements that have occurred at Community Care Durham over the course of 2020-2021. James reviewed highlights of the past year: including the new organization model, new community partnerships, and CCD’s strengths that allowed us to respond to the global pandemic. He concluded by saying how proud he was of the team, our accomplishments and dedication to our mission.

There being no questions, Ms. Marks invited the motion.

MOTION: Moved: Jennifer Cree
 Seconded: Charlotte Empringham

“that the President and CEO’s Report for 2020/2021 be approved.” **CARRIED.**

7. FINANCIAL REPORT

Audited Financial Statements

The President noted that the Board of Directors as a whole accepts responsibility for the financial statements of the organization. Everyone was directed to the website for a copy of the detailed statements, including the Auditor’s Report prior to the meeting.

MOTION: Moved: David Sudbury
 Seconded: Keith Tournay

“that the Audited Financial Statements for the fiscal year ended March 31, 2020 be approved.”
CARRIED.

Wendy thanked Deborah Marsh and her firm, Smith Chappell Marsh Vilander for all of their hard work on the audit.

8. PROPOSED BY LAW CHANGES

The Board of Directors are committed to executing Community Care Durham’s strategic plan to further its mission and vision. Given the growing demands on governance, including the need to regenerate the Board and its committees a review of membership and terms of office were undertaken.

The Board of Directors, as a governance body, is proposing changes to By-Law No.1 to replace the words Executive Director which appears 11 times in By-law No.1 with the words Chief Executive Officer.

In addition, in section 2.07, the board is proposing to move away from the Carver model.

The assembly was referred to the details of the changes that were posted on the website prior to the meeting.

MOTION: Moved: Katelyn Ostropolec
 Seconded: Jennifer Cree

“that the changes to the By Law No. 1 be approved as presented.” **CARRIED.**

9. RATIFICATION & ELECTION OF DIRECTORS

Ms. Jennifer Cree, Chair of the Recruitment and Development Committee, presented the slate of candidates for election to the Board of Directors, to hold office for the 2021/22 term

Helen Brenner
Marsha Ely
Charlotte Empringham
Lorrie Hagen
May Lewars
Lisa McCoy
Neghesti Gebru
Katelyn Ostropolec
Alina Popa
Matt Snyder
David Sudbury
Keith Tournay
Jennifer Cree

MOTION: Moved: May Lewars
Seconded: Lisa McCoy

“that the slate of candidates presented above as Directors to hold office until the next Annual General Meeting be approved.” CARRIED.

Retiring Directors

Retiring Director, Wendy Marks was recognized for her invaluable contributions to the Board of Community Care Durham during her service.

10. PRESENTATION OF AWARDS

Lifetime Membership Awards

The Lifetime Membership Award is in recognition of one’s contributions over the whole of their volunteer career with CCD. Jennifer Cree, Chair of the Recruitment and Development Committee, presented the award to Wendy Marks for all her tremendous contributions over the years to the Board of Directors of Community Care Durham.

Wendy thanked CCD for this award.

Pickering-Ajax Community Hub Lifetime Membership Award

David Sudbury, Board Director, presented the award to Carol Breen in recognition of her exemplary volunteer service to the Pickering-Ajax Hub.

North Durham Community Hub – Brock, Lifetime Membership Award

Charlotte Empringham, Board Director, presented the award to Norton Conklin in recognition of his exemplary volunteer service to the Brock Hub.

North Durham Community Hub – Uxbridge, Lifetime Membership Award

Marsha Ely, Board Director, presented the award to Terry Robertson in recognition of his exemplary volunteer service to the Uxbridge Hub.

North Durham Community Hub – Scugog, Lifetime Membership Award

Katelyn Ostropolec, Board Director, presented the award to Lloyd Pereman in recognition of his exemplary volunteer service to the Scugog Hub.

Clarington Community Hub Lifetime Membership Award

Lisa McCoy, Board Director, presented the award to Ann Julicher in recognition of her exemplary volunteer service to the Clarington Hub.

Whitby-Oshawa Community Hub Lifetime Membership Award

May Lewars, Board Director, presented the award to Ann Fitzgerald in recognition of her exemplary volunteer service to the Whitby-Oshawa Hub.

Lynn Morrall Award

The Lynn Morrall Award honours a volunteer who has shown outstanding commitment to the COPE Mental Health Program. Angie Devries, COPE Program Manager, recorded a video message to present the award to Niveria Vianna in recognition of her outstanding commitment to the COPE Mental Health Program.

Niveria thanked CCD for this award in a video message that was shared during the meeting.

Brent Farr Award

This award was established to pay tribute to Brent Farr's contribution to our community and its more vulnerable citizens. Community Care Durham's Board of Directors has approved this award to be available on an annual basis to a deserving student, based on merit with a focus on Community Service.

Brent Farr presented the bursary to Linden Hoogkamp in recognition of his dedication to building the future through the education of youth as he continues his studies as Nipissing University.

Linden thanked CCD for this award in a video message that was shared during the meeting.

Community Service Recognition Award

The annual Community Service Recognition Award was established to recognize an exemplary not for profit organization who has provided to Community Care Durham either a financial contribution, and/or a donation of time by its members or has otherwise distinguished itself in support of Community Care Durham services to clients.

James Meloche presented this award to two of Community Care Durham’s community Partners, The Town of Ajax, and the Municipality of Clarington. The Town of Ajax was recognized for its outstanding support in donating the Audley Recreation Centre to support the launch of CCD’s Community Food Box program. The Municipality of Clarington was recognized for its outstanding support of Community Care Durham through funds raised at its annual Mayor’s Golf Classic tournament.

Shaun Collier, Mayor, accepted the award on behalf of the Town of Ajax and thanked CCD for this award. Adrian Foster, Mayor, accepted the award on behalf of the Municipality of Clarington and thanked CCD for this award.

Corporate Leadership Award

The annual Corporate Leadership Award was established to recognize an exemplary corporate sponsor who has provided to Community Care Durham either a financial contribution and/or a donation of time by its employees either inside or outside of working hours (or a combination of both) or has otherwise distinguished itself in support of Community Care Durham services to clients.

James Meloche presented this award to Oshawa Senior Community Centres (OSCC 55+) for their outstanding partnership and collaboration through shared programming and quality initiatives to support seniors to live independently in their own homes.

Sandy Black, Executive Director, accepted this award on behalf of OSCC 55+ and thanked CCD.

11. ADJOURNMENT

MOTION: Moved: Charlotte Empringham
Seconded: David Sudbury

“that the meeting be adjourned.” **CARRIED.**

12. GUEST SPEAKER: TBC

James Meloche introduced the keynote speakers:

Kerry-Ann Edwards – Quality & Standards Clinical Specialist
Erin Harvey, Service Coordinator, Community Food Box
Kim McLeister – Day Program Coordinator, Clarington Community Hub
Derrick Keene – Supervisor, Mental Health & Wellness

Kerry-Ann spoke about setting the stage for quality and safety, reviewing her role, how the COVID-19 pandemic has affected CCD, vaccination efforts put in place and initiative set to actioned in the coming year.

Erin spoke about the Community Food Box program and its timely launch during the COVID-19 pandemic and continued success in supporting clients through the support of donors, community partners and volunteers.

Kim spoke about the Adult Day Program and the resiliency of the clients, staff and volunteers that continued to provide programming efforts as the pandemic continued.

Derrick spoke about the COPE Mental Health program and how it continued to adapt and provide online virtual support groups as the pandemic continued.

13. VIDEO: YEAR IN REVIEW

14. CLOSING REMARKS

The President thanked everyone for attending the meeting and that she looks forward to the coming year.