

## Quality and Standards Clinical Specialist Full Time RPN/RN

Supporting the mission, vision and strategic plans of the organization the Quality and Standards Clinical Specialist is responsible for overall clinical leadership within the organization. Reporting to the Director, Corporate Services, the Quality and Standards Clinical Specialist is responsible to provide guidance, oversight, and assessment of quality and standards and in collaboration with staff and management teams. This role is accountable for developing, evaluating, and sustaining CCD programs, policies, and procedures to ensure effective, high-quality care promoting a positive client experience.

Responsibilities include but are not limited to:

- Working with team members to develop strategies and standardized policies and procedures on client care
- Identifying changes to existing policies and preparing policies related to clinical standards, intakes, assessments, and case management
- Communicating policy changes, program developments and providing education and awareness to staff
- Working closely with internal stakeholders to support a consistent organizational approach to quality and performance improvement through establishing meaningful clinical metrics and targets
- Creating quality improvement plans to support healthcare, quality, and safety improvements for the organization
- Setting and communicating clinical standards in keeping with regulatory agencies and the organization's Health and Safety policies
- Collaborating and providing line management and staff guidance on research, education, and training.
- Liaising with provincial bodies and educational organizations to keep abreast of best practices and training / recruitment opportunities.
- Acting as the organization lead and liaison with Accreditation body through participating in committees and meetings
- Supporting ongoing efforts and review to support organization's policies and practices are in line with Accreditation Standard
- Documenting all stages of project progress and the accreditation process

### Qualifications required:

- Post-Secondary Education in Nursing
- Registered Practical Nurse or Registered Nurse in good standing with the College of Nurses of Ontario
- 3-5 years' experience in a health care setting, community not-for-profit, or public sector organization
- Knowledge and skills with client records management system, electronic medical records and external reporting is an asset
- Knowledge or experience in Project Management methodologies (certification is an asset)
- Experience with leading an organization through the Accreditation process is an asset
- PC skills proficiency (e.g., MS Office)
- Self-directed and highly motivated with excellent interpersonal and communication skills (written and verbal)
- Excellent organizational and coordination skills and the ability to prioritize multiple competing workload demands
- Proven leadership, support and critical analysis in stressful, clinical and emotional situations
- Adherence to COVID-19 safety practices including two doses of COVID-19 Vaccine (where medically able in accordance with our Immunization Policy)
- Ability to work in a safe manner and promote the health and safety of all staff, volunteers, clients, and the community as outlined within CCD policies
- Satisfactory Police Vulnerable Sector Check or Enhanced Police Information Check
- Valid "G" Ontario driver's license and unlimited use of a vehicle

**Compensation:** Starting rate for RPN \$56,252.00 annually; 3 weeks' vacation per year of work; 11 paid statutory holidays; health, dental, insurance and pension benefits when eligible.

\* Pay will be commensurate based on education and experience.

**Please apply in writing referencing posting number #2021-39, outlining qualifications and experience by**

**4pm Thursday October 14<sup>th</sup>, 2021 to:** Human Resources, Community Care Durham via  
email: [careers@communitycaredurham.on.ca](mailto:careers@communitycaredurham.on.ca)



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SUPPORTING PEOPLE, STRENGTHENING COMMUNITY

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