



Community Care Durham

SUPPORTING PEOPLE, STRENGTHENING COMMUNITY

Volunteer Position: Community Food Box

Why should I get involved in volunteering?

- Meet new people and develop lasting relationships.
- Increase your happiness and better your well-being.
- Learn new skills and increase your self-esteem.
- Stand out on job applications and further your career.
- Help make a difference and give back to your community.

How can I help?

Reporting to Community Food Box staff, assist with a variety of roles including; driver/runner, packer/support and drivers for product pick up.

What is expected of me?

Drivers/Runners required each Friday. Packers/supports required Monday through Friday. Drivers for product pick up required Monday through Friday. Flexible shifts based on your availability with a time commitment of 1-2 hours.

Driver/Runner:

- Pick up food boxes from the Whitby/Oshawa Community Hub (typical start time is between 10-11am).
- Deliver boxes along an assigned route (average route is 1 hour) using your own vehicle.
- Deliver the food box items to the clients' kitchen (in some cases).

Packer/Support (Whitby/Oshawa Community Hub):

- Packers required to assemble food items (up to 3-hour shifts, Wednesdays, Thursdays and Fridays).
- Support may include administrative tasks, cleaning/disinfecting food boxes and inventory (up to 3-hour shifts, Mondays and Tuesdays).
- Responsibilities include receiving deliveries, opening cartons, lifting and stacking, filling food boxes and organizing food boxes for delivery.

Driver for product pick up:

- Using the CCD refrigerated cargo van, pick up product throughout the Durham Region/Peterborough and deliver to Whitby/Oshawa Community Hub.

Find a location close to you.

Food boxes are picked up from the Whitby/Oshawa Community Hub and delivered to clients who live in Clarington, Pickering/Ajax and Whitby/Oshawa.

We are an **Equal Opportunity Employer** committed to providing an inclusive workplace that embraces diversity, values differences and supports the full participation of all employees and volunteers. We recognize the importance of ensuring that all volunteers are treated with equal respect and dignity, and are protected from discrimination and harassment. In accordance with the **Accessibility for Ontarians with Disabilities Act, 2005** and the **Ontario Human Rights Code** we provide accommodations to applicants with disabilities throughout our on-boarding process. If you require this information in an alternate format; require communication supports; an accommodation in applying for a posting and/or if you are selected for an interview, please inform our Volunteer Coordination Team.

What training will I receive?

- CCD Orientation and Training (virtual)
- Program specific training

What are the qualifications?

- Satisfactory Police Vulnerable Sector Check.
- Sensitivity to adults with needs related to aging, physical and/or mental health.
- Adhere to **COVID-19** safety practices.
- Must work in a safe manner and promote the health and safety of all staff, volunteers, clients and the community as outlined within CCD policies.
- Physically able to lift/carry up to 50 lbs.
- Basic knowledge of safe food handling.

For Driver/Runner:

- Minimum age 21.
- G class driver's license (minimum of 3 years).
- Minimum of \$1,000,000 liability insurance.
- Access to a clean, reliable vehicle.

For Packer/Support:

- Able to work on your feet in a fast-paced environment.

For Driver for product pick up:

- Minimum age 25.
- G class driver's license (minimum of 3 years).
- Satisfactory Driver's Abstract (3 Year Uncertified).
- Minimum of \$1,000,000 liability insurance.

Apply now or click **here** to see other opportunities.

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